

**ORGANIZATION:** Robertson Foundation  
**TITLE:** Program Director, Environment Portfolio  
**REPORTS TO:** Foundation Leadership Team  
**LOCATION:** New York, NY  
**WEBSITE:** [www.RobertsonFoundation.org](http://www.RobertsonFoundation.org)  
**TO APPLY:** Please send resume and cover letter (pdf format) to [RobertsonPDEnvironment@pbrsearch.com](mailto:RobertsonPDEnvironment@pbrsearch.com)

- *Do you have a track record of intellectual rigor and academic achievement?*
- *Do you have deep knowledge of fields related to the environment?*
- *Do you daydream about ways to encourage a transition to a low-carbon economy?*
- *Do you believe philanthropy has the capacity to move the needle on climate change?*
- *Are you able to check your bias at the door and open yourself up to inquiry, challenge, and change?*

If you answered YES to all of the above, we invite you to apply to the Robertson Foundation for a full-time position as Program Director, Environmental Portfolio.

## **BACKGROUND**

**The Robertson Foundation** is a private, family-led foundation established in 1996 by Julian Robertson and his wife Josie. By taking a targeted yet creative approach to philanthropy, Mr. Robertson, the Chairman of Tiger Management LLC., and his family seek to have a positive social impact and create a legacy that reflects the family's values. The Robertson Foundation looks to maximize the impact of its efforts and drive superior results by making large, transformative grants – primarily in the areas of the environment, education, and medical research – that leverage the Foundation's resources beyond the immediate funds committed, thereby reorienting the thinking, policies, and approaches of governmental entities and other philanthropic initiatives.

The Robertson Foundation believes that we have an obligation to be responsible stewards of the earth for future generations. The Foundation's main area of interest within the environment is climate change. Robertson's grants support activities that aim to:

- Lead to comprehensive federal regulation of greenhouse gases;
- Improve public understanding of human-caused [climate change](#); and
- Reduce near-term emissions from coal.

The Foundation has also made a select number of grants supporting conservation initiatives.

## **RESPONSIBILITIES**

- Building deep knowledge on topics related to climate change and the environment;
- Independently managing a grant portfolio by monitoring and evaluating grant progress, budgets, and metrics through site visits and written reports;
- Working with external advisors and colleagues and reporting to senior leadership;
- Working alongside Board members to ensure their interests are represented in Foundation grantmaking;
- Preparing presentations and written materials for internal and external audiences;
- Directing portfolio activities, with respective program staff reporting directly or indirectly, while setting and maintaining the standard of operations.

**QUALIFICATIONS**

- An undergraduate degree and relevant post-graduate experience required (PhD preferred);
- No less than ten years of work experience; project-based work a plus;
- Deep knowledge of climate change and energy technology, as well as familiarity with other environmental problems;
- Coursework in science or engineering, if not work experience in these areas;
- Excellent writing, research, and verbal communication skills;
- Outstanding analytical and critical thinking skills with an openness to contesting ideas and recommendations and the flexibility to change course as needed;
- Cross-cultural relationship-building skills; able to partner effectively both with not for profit leaders and with leaders from research institutions;
- Ability to synthesize large quantities of information and distill into relevant analysis;
- Adaptability to a variety of work styles, from fast-paced to quiet and serious;
- A creative, proactive, and entrepreneurial mindset;
- Acute attention to detail;
- Sound judgment and problem-solving skills with a commitment to continual learning;
- An eagerness to use available peer and industry networks to develop relationships and conduct due diligence;
- Flexible and adaptable with a sense of humor;
- Commitment to a collegial, team-oriented workplace; and
- An interest and willingness to place the Board's philanthropic interests above your own.

*Robertson Foundation values diversity and is committed to the recruitment and retention of individuals of diverse backgrounds, sex, race, religion, age, disability, gender preference and sexual orientation.*

*In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.*